

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate

description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name:

Faculty/Institute:

Scientific Department:

Academic or Professional Program Name:

Final Certificate Name:

Academic System:

Description Preparation Date:

File Completion Date:

Signature:

Head of Department Name:

Date:

Signature:

Scientific Associate Name:

Date:

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Date:

Signature:

Approval of the Dean

1. Program Vision

The student is introduced to legal concepts through the subjects covered in the introductory course of legal studies, by exploring the theories of law and justice, and by providing them with the foundational legal knowledge that academically nourishes them, preparing them for entry into the field of specialization in the coming academic years."

2. Program Mission

"Providing the student with the necessary legal knowledge to become a successful lawyer in the coming years."

3. Program Objectives

- 1- Definition of Legal Theory
- 2- Definition of Theory of Justice
- 3- Subtopics and Concepts Encompassed by These Theories

4. Program Accreditation

Does the program have program accreditation? And from which agency?

5. Other external influences

Is there a sponsor for the program?

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	1	3	3%	
College Requirements	1	3	3%	
Department Requirements	1	3	3%	
Summer Training	1	3	3%	
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical
2023–2024		"Introduction to the Study of Law	3 hours	

8. Expected learning outcomes of the program

Knowledge	
Learning Outcomes 1	Introducing the student to legal theory.
Skills	
Learning Outcomes 2	Defining the concept of rights theory within legal systems for the student.
Learning Outcomes 3	Familiarizing the student with key legal terminologies.
Ethics	
Learning Outcomes 4	Developing the student's ability to discern differences between legal terms.
Learning Outcomes 5	Encouraging him to love knowledge, embody noble ethics, and foster patriotism.

9. Teaching and Learning Strategies

The educational strategy involves designing a lecture by delineating the specific and general objectives of the lecture, as well as the behavioral, cognitive, and skills objectives achievable by its conclusion, through segmenting the lecture into several axes. Each axis constitutes an objective ascertainable for its success through the direction of closing or evaluative questions.

10. Evaluation methods

Daily assessments / tests / quizzes

11. Faculty

Faculty Members

Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
Lect.		Civil			Yes	
Asst. Lect.		Civil			Yes	

Professional Development

Mentoring new faculty members

Observance of performing work with honesty, integrity, and honor.

Professional development of faculty members

Observance of performing work with honesty, integrity, and honor.

12. Acceptance Criterion

1- Centralized acceptance

2- Adherence to ministry instructions

13. The most important sources of information about the program

Seminars / Conferences / Workshops

14. Program Development Plan

*Updating certain topics to align with recent legal developments.

*Enhancing the practical aspect by incorporating a number of judicial decisions

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

Course Description Form

1. Course Name:	
The Introduction to the Study of Law"	
2. Course Code:	
3. Semester / Year:	
"Chapters One and Two, 2023-2024"	
4. Description Preparation Date:	
17/2/2024	
5. Available Attendance Forms:	
"Daily"	
6. Number of Credit Hours (Total) / Number of Units (Total)	
3 hours per week, 90 hours total	
7. Course administrator's name (mention all, if more than one name)	
Name :Dr. Hiba Abdulameer Hameed Email: hiba.abdulameer@qu.edu.iq	Name: Mr. Haider Salah Gatea Email: haider.gatea@gmail.com
8. Course Objectives	
Course Objectives	<p>1- The introduction to the study of law takes law as its subject, thus undertaking the identification of its characteristics and unveiling its rules that distinguish it from other rules.</p> <p>2- Research is based on the nature of law, studying its sources, familiarizing oneself with its branches and types of rules, as law is of no use if it does not specify individuals' rights and regulate social relations.</p> <p>3- Introducing the student to legal terminologies that assist in understanding and analyzing legal texts.</p> <p>4- Explaining the sources of legal rules and methods of interpretation.</p>
9. Teaching and Learning Strategies	
Strateg	The teaching strategy involves designing a lecture by establishing specific and general

objectives for the lecture, along with behavioral, cognitive, and skills objectives achievable by its conclusion. This is accomplished by dividing the lecture into several axes, with each axis serving as an objective that can be evaluated for success through final or evaluative questions.

10. Course Structure

Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
First	3	Knowledge and Understanding	Meaning of Legal Rule	Lecture and Discussion	Oral and Written Examination
Second	3	Knowledge and Understanding	Characteristics of the Legal Rule	Lecture and Discussion	Oral and Written Examination
Third	3	Knowledge and Understanding	Distinguishing between Legal Rule and Rules	Lecture and Discussion	Oral and Written Examination
Fourth	3	Knowledge and Understanding	Sources of Legal Rule	Lecture and Discussion	Oral and Written Examination
Fifth	3	Knowledge and Understanding	Legislation	Lecture and Discussion	Oral and Written Examination
Sixth	3	Knowledge and Understanding	Custom	Lecture and Discussion	Oral and Written Examination
Seventh	3	Knowledge and Understanding	Islamic Sharia	Lecture and Discussion	Oral and Written Examination
Eighth	3	Knowledge and Understanding	Principles of Justice	Lecture and Discussion	Oral and Written Examination
Ninth	3	Knowledge and Understanding	Function of Law	Lecture and Discussion	Oral and Written Examination
Tenth	3	Knowledge and Understanding	Divisions of Law	Lecture and Discussion	Oral and Written Examination
Eleventh	3	Knowledge and Understanding	Branches of Law	Lecture and Discussion	Oral and Written Examination
Twelfth	3	Knowledge and Understanding	Binary Division of Law	Lecture and Discussion	Oral and Written Examination
Thirteenth	3	Knowledge and Understanding	The Tripartite Division of Legal Unity	Lecture and Discussion	Oral and Written Examination
Fourteenth	3	Knowledge and Understanding	Classifications of Legal Rules	Lecture and Discussion	Oral and Written Examination
Fifteenth	3	Knowledge and Understanding	Imperative and Complementary Rules of Justice	Lecture and Discussion	Oral and Written Examination
			Second Semester		
First	3	Knowledge and Understanding	The definition of right	Lecture and Discussion	Oral and Written Examination
Second	3	Knowledge and Understanding	The nature of right	Lecture and Discussion	Oral and Written Examination

Third	3	Knowledge and Understanding	Elements of right	Lecture and Discussion	Oral and Written Examination
Fourth	3	Knowledge and Understanding	Pillars of right	Lecture and Discussion	Oral and Written Examination
Fifth	3	Knowledge and Understanding	Legal facts	Lecture and Discussion	Oral and Written Examination
Sixth	3	Knowledge and Understanding	Legal acts	Lecture and Discussion	Oral and Written Examination
Seventh	3	Knowledge and Understanding	Divisions of rights	Lecture and Discussion	Oral and Written Examination
Eighth	3	Knowledge and Understanding	Types of rights	Lecture and Discussion	Oral and Written Examination
Ninth	3	Knowledge and Understanding	Categories of rights	Lecture and Discussion	Oral and Written Examination
Tenth	3	Knowledge and Understanding	Legal personality	Lecture and Discussion	Oral and Written Examination
Eleventh	3	Knowledge and Understanding	Types of legal personality	Lecture and Discussion	Oral and Written Examination
Twelfth	3	Knowledge and Understanding	Natural personality	Lecture and Discussion	Oral and Written Examination
Thirteenth	3	Knowledge and Understanding	Legal personality	Lecture and Discussion	Oral and Written Examination
Fourteenth	3	Knowledge and Understanding	Characteristics of personality	Lecture and Discussion	Oral and Written Examination
Fifteenth	3	Knowledge and Understanding	Group of individuals and assets	Lecture and Discussion	Oral and Written Examination

11. Course Evaluation

Midterm: 25%
 Second Semester: 15%
 Oral: 10%
 Final: 50%

12. Learning and Teaching Resources

Required textbooks (curricular books if any)	1-The Introduction to the Study of Law" by Zuhair Al-Bashir and Abdul Baqi Al-Bakri. 2-Principles of Law" by Abdul Razzaq Al-Sanhouri.
Main references (sources)	All sources of the Introduction to the Study of Law.
Recommended books and references (scientific journals, reports...)	All references and research materials for the Introduction to Study of Law
Electronic References, Websites	All relevant websites related to the Introduction to the Study of Law.

