

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate

description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name: Al-Qadisiyah University

Faculty/Institute: School of Law

Scientific Department: Private Law Department

Academic or Professional Program Name: bachelor of Law

Final Certificate Name: Bachelor's degree in Law

Academic System: quarterly

Description Preparation Date:

File Completion Date:

Signature:

Head of Department Name:

Prof. Dr. Abdulmahdi

kadhem naser

Date:

Signature:

Scientific Associate Name:

Prof. Dr. Adnan Ajel Obaaid

Date:

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Date:

Signature:

Approval of the Dean

1. Program Vision

Definition of marriage in jurisprudence and law, the pillars of the marriage contract, its conditions and registration, marital polygamy, dowry and alimony,

leading to divorce and separation, where the dissolution of the marriage contract is accomplished by acknowledgment of lineage, prophethood, paternity, and the rule of a foundling. This is what relates to the provisions of marriage and divorce. As for what is related to wills and inheritances, the difference is the definition of the will, its provisions, conditions, and invalidity, and the difference between it and a will, then the provisions of inheritance to know the reasons for inheritance and its conditions, the division of the duties of the heirs in the deceased's estate, and a statement of their duties in accordance with Islamic law. The difference from all of that is enabling the student to resign, not to carry out the advocacy for confirming marriage, divorce, marital rights, proving wills and testaments, and completing legal activities regarding the rights of heirs.

2. Program Mission

Program mission is written here as stated in the university's catalogue and website.

3. Program Objectives

Enabling students to understand the marriage contract

Enabling students to understand the rhythm of divorce

Enabling students to understand how ownership is transferred by inheritance

Enabling students to understand how to preach

4. Program Accreditation

Does the program have program accreditation? And from which agency?

5. Other external influences

Is there a sponsor for the program?

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6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	1	3	3%	
College Requirements	1	3	3%	
Department Requirements	1	3	3%	
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description

Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical
			3	nothing

8. Expected learning outcomes of the program

Knowledge	
1_A. Introduction to personal status 2- B. Study of personal status 3_ C. Studying the marriage contract, the rights emanating from it, and ways to acquire them 4- Dr. Study the rhythm of divorce and how to practice it. 5_e. Study of inheritance, how to divide the estate, Islamic	100%

<p>jurisprudence, and its various sectarian channels.</p> <p>6- F. Study of the will as a mechanism for transferring funds and acquiring rights.</p>	
<p>Skills</p>	
<p>1- Enabling students to define the concept of marriage</p> <p>2- Enabling students to distinguish between divorce by one's will, by both wills, or by the will of another through the judiciary.</p> <p>3- Enabling students to define the concept of inheritance and wills.</p> <p>4- Enabling students to determine the legal and regulatory divisions.</p>	<p>100%</p>
<p>1- Daily and quarterly exams to determine understanding of the academic subject.</p> <p>2- Formulate different questions through lectures and ask to answer them.</p> <p>3- Presenting the civil facts about each subject taught in a way that prepares the student to derive civil rulings.</p>	<p>100%</p>
<p>Ethics</p>	
<p>1- Weekly and surprise exams</p> <p>2- Asking students questions after explaining the course vocabulary</p> <p>3- Semester exams</p> <p>4- Semi-annual and annual exams</p>	<p>100%</p>

Presenting models of rulings by refuting judicial rulings and jurisprudential opinions with the ruling issued in their light. Questions that clarify the derivation of rulings in civil facts and actions to determine the students' ability to understand.	100%
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9. Teaching and Learning Strategies

Teaching strategy: Designing a study lecture by setting the specific and general objectives of the lecture and the behavioral, cognitive and skill objectives that can be achieved at the end of the lecture by dividing the lecture into several axes. Each axis is considered a goal whose success can be verified by asking concluding or evaluative questions.

10. Evaluation methods

- 1- Attendance and interaction in daily lectures.
- 2- Preparing multiple choice tests and accustoming students to short and in-depth answers.

11. Faculty

Faculty Members

Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff	Lecturer
Doctor teacher	private law	civil law Commercial				

assistant teacher	private law	Law				
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Professional Development

Mentoring new faculty members

Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.

Professional development of faculty members

Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

12. Acceptance Criterion

(Setting regulations related to enrollment in the college or institute, whether central admission or others)

13. The most important sources of information about the program

The personal status book by Dr. Ahmed Al-Kubaisi, the personal status book by Dr. Mustafa Al-Zalami, the personal status book by Dr. Salam Al-Fatlawi, Islamic jurisprudence and evidence by Al-Zuhayli and others.

14. Program Development Plan

1- Periodic meetings with professors with specializations in civil law and personal status to develop everything that would be a way to develop the vocabulary of the prescribed teaching material in coordination with the College of Law at Al-Qadisiyah University.

2- Using modern orthodontic methods such as alternative and electronic evaluation.

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
2024		Personal Status	Basic	x	x	x	x	x	x	x	x	x	x	x	x

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation.

Course Description Form

1. Course Name:	
Personal Status	
2. Course Code:	
3. Semester / Year:	
2023–2024	
4. Description Preparation Date:	
2–24–2024	
5. Available Attendance Forms:	
In-person lectures	
6. Number of Credit Hours (Total) / Number of Units (Total)	
90 hours, three units.	
7. Course administrator's name (mention all, if more than one name)	
Name: Dr. Hoda Saadoun Email address: Huda.s.lafta@qu.edu.iq	
Name: M. M. Murtada Abdel Hamza Hashem Email: murtadamas12@gmail.com	
8. Course Objectives	
Course Objectives	<ul style="list-style-type: none">• Enabling students to define the concept personal status• Enabling students to distinguish between marriage and divorce and between inheritance and wills• Enabling students to define the concept marriage, whether original or agency, as well as divorce• Enabling students to determine the shares and duties in the legal divisions
9. Teaching and Learning Strategies	
Strategy	Teaching strategy: Designing a study lecture by setting the specific and general objectives of the lecture and the behavioral, cognitive and skill objectives that can be achieved at the end of the lecture and dividing the lecture into several axes. Each axis is considered a goal whose success can be verified by asking concluding or evaluating questions.

10. Course Structure					
Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method	Evaluation method
Four	12	The concept personal status	Personal Status	Lectures	Exams
Four	12	And its scope The nature of The marriage contract	Marriage contract	Lectures	Exams
Four	12	And how to do it What is the nature of divorce? And how to do it	The divorce	Lectures	Exams
Five	15	The nature inheritance and inheritance Hypothesis holder	Inheritance	Lectures	Exams
Five	15	Inheritance and aneurysm A relatives Principles of issues and dependencies	Inheritance	Lectures	Exams
Four	14	The concept of a will	The will	Lectures	Exams
Four	14	Provisions of the will	The will	Lectures	Exams
11. Course Evaluation					
Mid-year exam: 25 marks Second semester exam: 15 marks Oral 10 marks Final exam of the year, 50 marks					
12. Learning and Teaching Resources					
Required textbooks (curricular books, if any)			Personal status of Dr. Al-Kubaisi And the personal status of Dr. Al-Zalam		
Main references (sources)			Related sources		
Recommended books and references (scientific journals, reports...)			Books, articles, and specialized research found in scientific libraries and the Internet.		

Electronic References, Websites	Relevant scientific publications
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