

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

2024

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name:

Faculty/Institute:

Scientific Department:

Academic or Professional Program Name:

Final Certificate Name:

Academic System:

Description Preparation Date:

File Completion Date:

Signature:

Head of Department Name:

Date:

Signature:

Scientific Associate Name:

Date:

The file is checked by:

Department of Quality Assurance and University Performance

Director of the Quality Assurance and University Performance Department:

Date:

Signature:

Approval of the Dean

1. Program Vision

Program vision is written here as stated in the university's catalogue and website.

2. Program Mission

Program mission is written here as stated in the university's catalogue and website.

3. Program Objectives

General statements describing what the program or institution intends to achieve.

4. Program Accreditation

Does the program have program accreditation? And from which agency?

5. Other external influences

Is there a sponsor for the program?

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements				
College Requirements				
Department Requirements				
Summer Training				
Other				

* This can include notes whether the course is basic or optional.

7. Program Description				
Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	practical

8. Expected learning outcomes of the program	
Knowledge	
Learning Outcomes 1	Learning Outcomes Statement 1
Skills	
Learning Outcomes 2	Learning Outcomes Statement 2
Learning Outcomes 3	Learning Outcomes Statement 3
Ethics	
Learning Outcomes 4	Learning Outcomes Statement 4
Learning Outcomes 5	Learning Outcomes Statement 5

9. Teaching and Learning Strategies
Teaching and learning strategies and methods adopted in the implementation of the program in general.

10. Evaluation methods
Implemented at all stages of the program in general.

11. Faculty			
Faculty Members			
Academic Rank	Specialization	Special Requirements/Skills (if applicable)	Number of the teaching staff

	General	Special		Staff	Lecturer

Professional Development
Mentoring new faculty members
Briefly describes the process used to mentor new, visiting, full-time, and part-time faculty at the institution and department level.
Professional development of faculty members
Briefly describe the academic and professional development plan and arrangements for faculty such as teaching and learning strategies, assessment of learning outcomes, professional development, etc.

12. Acceptance Criterion
(Setting regulations related to enrollment in the college or institute, whether central admission or others)

13. The most important sources of information about the program
State briefly the sources of information about the program.

14. Program Development Plan

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	Course Name	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation

Course Description Form

1. Course name:					
The crimes of the Baath regime in Iraq					
2. Course code:					
The crimes of the Baath regime in Iraq					
3. Semester/Year:					
2024–2023					
4. Date this description was prepared:					
11\2\2024					
5. Available forms of attendance:					
My presence					
6. Number of study hours (total)/number of units (total):					
30 units/one hour every week					
7. Name of the course administrator (if more than one name is mentioned)					
Name: Dr. Ali Abdulsada Geaz			Email: ali.ogaili@qu.edu.iq		
8. Course objectives					
Objectives of the study subject		<ul style="list-style-type: none"> ▪ Informing the current generation of the crimes committed by the late Baath regime against our Iraqi people..... ▪ Spreading the culture of peaceful transfer of power and rejecting sectarianism and racism..... ▪ Highlighting the sacrifices of the Iraqi martyrs who fell at the hands of the fallen regime and introducing them to this generation and valuing them... 			
9. Teaching and learning strategies					
The strategy					
10. Course structure					
week	hours	Required learning outcomes	Name of the unit or topic	Learning method	Evaluation method
1	1	Know and understand	The concept of crimes and their types	Theoretical lecture	Oral exam, student participation, interaction and attendance
2	1	Know and understand	Definition of crime linguistically and terminologically	Theoretical lecture	Oral exam, student participation, interaction and attendance
3	1	Know and understand	Decisions issued by the Supreme Court	Theoretical lecture	Oral exam, student participation, interaction and attendance
4	1	Know and understand	Social and social crimes	Theoretical lecture	Oral exam, student participation, interaction and attendance
5	1	Know and understand	Agri-food mechanisms and their effects	Theoretical lecture	Oral exam, student participation, interaction and attendance
6	1	Know and understand	Social crimes	Theoretical lecture	Oral exam, student participation, interaction and attendance
7	1	Know and understand	Requirements of Algerian laws	Theoretical lecture	Oral exam, student participation, interaction and attendance

8	1	Know and understand	Images of human rights and power crimes	Theoretical lecture	Oral exam, student participation, interaction and attendance
9	1	Know and understand	Some political and military weapons in favor of the deceased Baath	Theoretical lecture	Oral exam, student participation, interaction and attendance
10	1	Know and understand	Prison and detention places	Theoretical lecture	Oral exam, student participation, interaction and attendance
11	1	Know and understand	Minor crimes related to the Baath Party in Iraq	Theoretical lecture	Oral exam, student participation, interaction and attendance
12	1	Know and understand	Military and radioactive contamination	Theoretical lecture	Oral exam, student participation, interaction and attendance
13	1	Know and understand	Cities and villages	Theoretical lecture	Oral exam, student participation, interaction and attendance
14	1	Know and understand	Drying the marshes	Theoretical lecture	Oral exam, student participation, interaction and attendance
15	1	Know and understand	Drying palm groves and meadows	Theoretical lecture	Oral exam, student participation, interaction and attendance
16	1	Know and understand	Group of graves Genocide cemeteries events	Theoretical lecture	Oral exam, student participation, interaction and attendance
17	1	Know and understand	Mass graves Genocide cemeteries events	Theoretical lecture	Oral exam, student participation, interaction and attendance
18	1	Know and understand	The events of 1987-1988 and their relationship to mass graves	Theoretical lecture	Oral exam, student participation, interaction and attendance
19	1	Know and understand	Chronological classification of mass graves in Iraq	Theoretical lecture	Oral exam, student participation, interaction and attendance
20	1	Know and understand	Genocide cemeteries	Theoretical lecture	Oral exam, student participation, interaction and attendance
21	1	Know and understand	Genocide graves for victims of the Anfal massacre	Theoretical lecture	Oral exam, student participation, interaction and attendance
22	1	Know and understand	Genocide graves for victims of the 1991 Shaabaniya uprising	Theoretical lecture	Oral exam, student participation, interaction and attendance
23	1	Know and understand	The establishment of cemeteries for the genocide committed by the Baathist regime in Iraq	Theoretical lecture	Oral exam, student participation, interaction and attendance
24	1	Know and understand	Pollution with radioactive materials	Theoretical lecture	Oral exam, student participation, interaction and attendance
25	1	Know and understand	The Baathist regime's position on religion	Theoretical lecture	Oral exam, student participation, interaction and attendance
26	1	Know and understand	Violations of Iraqi laws	Theoretical lecture	Oral exam, student participation, interaction and attendance
27	1	Know and understand	Forced disappearance of citizens	Theoretical lecture	Oral exam, student participation, interaction and attendance
28	1	Know and understand	Political and military violations of the Baath regime	Theoretical lecture	Oral exam, student participation, interaction and attendance

29	1	Know and understand	Prison and detention places of the Baath regime	Theoretical lecture	Oral exam, student participation, interaction and attendance
30	1	Know and understand	Bombing the holy shrines, mosques and Husseiniyas	Theoretical lecture	Oral exam, student participation, interaction and attendance

11. Course evaluation

Distributing the score out of 100 according to the tasks assigned to the student such as daily preparation, daily oral, monthly, or written exams, reports etc
 Mid-year exam: 25 marks
 Second semester exam: 15 marks
 Attendance and participation 10 marks
 The final exam is 50 marks

12. Learning and teaching resources

Required textbooks (methodology if found)	
Main references (sources)	
Recommended supporting books and references (scientific journals, reports....)	
Electronic references, Internet sites	